

AKTUS GLOBAL MANAGEMENT INC.
TRAINING DEPARTMENT
Training Schedule SEPTEMBER 2009

"Strengthening Accountancy Profession for Greater Efficiency and be a Nation Building Block of Entrepreneurship"

		Speaker	Venue	Remarks
SEPTEMBER 2009	GENERAL			
September 1 and 7, 2009	I. Basic Accounting and Simulation			
September 2-3, 2009, September 8-9, 2009	II. Basic Tax			
	Value Added Tax			
	Withholding Taxes			
	-Expanded Withholding Tax			
	-Withholding Tax on Compensation			
	-Withholding Tax at Source			
	-Final Withholding Tax			
set by appointment	III. Use of Quickbooks Accounting Software (MYOB)			
	AUDIT			
	Level 2			
September 11-12, 2009	Audit Planning and Documentation			
	Basic Audit Interviewing Skills			
	Fraudulent Financial Transactions			
	Audit Simulation			
September 18-19, 2009	Financial Statement Preparation			
	FS Preparation and SEC Requirements (SEC Rules)			
September 23-24, 2009	Partial Tax Compliance, Tax computation and Income Tax Return Preparation			
	Corporate Income Tax and Accounting for Income Tax			
September 26, 2009	Cash Flows Preparation			
September 30, 2009	Financial Review and Analysis			

Note: Ideally, one to two months preparation before actual training date.

"A winner is someone who recognizes his God-given talents, works his tail off to develop them to skills, and uses these skills to accomplish his Goals"

prepared by: MBM

reviewed by: SBP

noted by: NUS